

# 2025–2026 Verification Form

## INSTRUCTIONS

Your financial aid application has been selected for the federal verification process. You are required to complete this form and submit the required tax documents to Financial Aid Services. Use a copy of your Free Application for Federal Student Aid (FAFSA) submission summary as a reference in answering the questions on this form. *If you were required to provide parent data to complete the FAFSA, you must complete the PARENT sections of this form.*

## SECTION A: STUDENT INFORMATION

Name: \_\_\_\_\_ USF ID/SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cellphone: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION B: FAMILY HOUSEHOLD INFORMATION

List all people who will live in your or your parent(s)' household and **receive over 50 percent** support during the period July 1, 2025 through June 30, 2026. Please state below the name, relationship to you (i.e., mother, father, brother) and age of the person. ***Dependent Students:** include your parents and those people supported by and living with your parent(s). **Independent Students:** include those people supported by and living with you (and your spouse).*

NAME	RELATIONSHIP TO YOU	AGE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## SECTION C: STUDENT (& SPOUSE) FEDERAL TAX FILING STATUS

- Did or will the student file a 2023 IRS Form 1040 or 1040-NR?  Yes  No
- Did or will the student file a 2023 joint tax return with their current spouse?  Yes  No
- Did the student either 1) earn income in a foreign country in 2023, 2) work for an international organization in 2023 without being required to report income on any tax return, or 3) file a 2023 tax return with Puerto Rico or another U.S. territory?  Yes  No
- Did you file a schedule A, B, D, E, F, or H with your 2023 IRS Form 1040?  Yes  No  Don't Know

## SECTION D: PARENT(S) FEDERAL TAX FILING STATUS

- Did or will the parent file a 2023 IRS Form 1040 or 1040-NR?  Yes  No (If "no," indicate which of the following applies to the parent for 2023.)
  - The parent filed or will file a tax return with Puerto Rico or another U.S. territory.  The parent filed or will file a foreign tax return.
  - The parent either earned income in a foreign country but did not and will not file a foreign tax return, or worked for an international organization and was not required to report income on any tax return. International organizations include, for example, the United Nations, World Bank, and International Monetary Fund.
  - The parent, even though they earned income in the U.S., did not and will not file a U.S. tax return because their income was below the tax filing threshold.
  - The parent did not and will not file a U.S. tax return for reasons other than low income.
  - The parent did not and will not file any tax return because they did not earn any income.
- Did or will the parent file a 2023 joint tax return with their current spouse?  Yes  No
- Did parent file a schedule A, B, D, E, F, or H with your 2023 IRS Form 1040?  Yes  No  Don't Know

## SECTION E: INCOME EXCLUSIONS

Amount of college grant, scholarships or AmeriCorps benefits reported as INCOME to the IRS (only if the student paid taxes on those grants, scholarships or benefits):

Student (and Spouse) **TOTAL \$** \_\_\_\_\_ Your Parent(s) **TOTAL \$** \_\_\_\_\_

Foreign earned income exclusion IRS Form 1040 Schedule-1 line 8d:

Student (and Spouse) **TOTAL \$** \_\_\_\_\_ Your Parent(s) **TOTAL \$** \_\_\_\_\_

## SECTION F: UNTAXED INCOME INFORMATION

Annual child support received for all children in 2023: Student (and Spouse) **TOTAL \$** \_\_\_\_\_ Your Parent(s) **TOTAL \$** \_\_\_\_\_

IRA rollover into another IRA or qualified plan: Pension Student (and Spouse) **TOTAL \$** \_\_\_\_\_ Your Parent(s) **TOTAL \$** \_\_\_\_\_

rollover into an IRA or other qualified plan: Student (and Spouse) **TOTAL \$** \_\_\_\_\_ Your Parent(s) **TOTAL \$** \_\_\_\_\_

## SECTION G: CERTIFICATION STATEMENT

I/We hereby certify that all of the information provided on this USF Verification Form is true and correct to the best of my/our knowledge and that all forms of income for our family household have been reported. I/We understand that the information provided on this form will be used to verify the data submitted on the Free Application for Federal Student Aid (FAFSA). I/We allow the financial information provided for this applicant to be discussed with all parties for which data was required to complete the application. I, the student, further certify that I have received my high school diploma or GED certificate and that I will be enrolled in a degree-seeking program at USF. I realize that my eligibility for financial assistance is not finalized until all requested verification documents have been received and reviewed by Financial Aid Services. I, the student, realize that I must report any changes in enrollment status or living arrangements to Financial Aid Services immediately.

\_\_\_\_\_  
Student Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**Please complete and return this form  
and required tax documents to:**

Financial Aid Services  
University of St. Francis  
500 Wilcox St.  
Joliet, IL 60435

**Fax:** 815-740-3822

**Phone:** 866-890-8331 (toll-free)

**Email:** [finaid@stfrancis.edu](mailto:finaid@stfrancis.edu)

